

**BLACKHAWK SCHOOL DISTRICT  
500 BLACKHAWK ROAD  
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS VOTING SESSION  
Blackhawk High School Auditorium  
April 28, 2016**

**AGENDA**

**1. BOARD ORGANIZATION**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.
- 1.5 Prayer, Kimberly Small, First Assembly of God
- 1.6 There was an executive session held on April 21 and 28 for personnel matters prior to the Voting Session.
- \*1.7 Amendments to the Agenda/Approval of the Agenda

**2. PUBLIC RELATIONS AND COMMUNICATIONS**

- 2.1 The Blackhawk Foundation will host Brent Kessler, Man of Mystery in the high school auditorium May 6, 2016 at 7:00PM. This is a great family fun evening, tickets are on sale in all building offices, as well as at the door.

Presentation by BHS Seniors

Presentation by Cotrill Arbutina & Associates

**THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS.**

- \*3.1 It is recommended to approve the Financial Report for March.
- \*3.2 It is recommended to approve the payment of bills. (Exhibit)
  - a. Fund 10 – General Fund: \$475,016.82
  - b. Fund 32 – Capital Projects Fund: \$0
  - c. Fund 51 – Cafeteria Fund: \$41,099.55
  - d. Fund 66 – UPMC Health Fund: \$870.00
  - e. Fund 67 – UPMC Dental: \$12,497.85
  - f. Fund 68 – UPMC Vision: \$2,342.95Payroll: March \$1,131,051.31
- 3.3 Informational Item: Monthly Insurance Report for March.
- \*3.4 It is recommended to retain construction lawyer Jessica Quinn-Horgan, who will review the matters involving the Highland Middle School Project at a fee not to exceed \$10,000.
- \*3.5 It is recommended to donate \$500 to the Borough of Enon Valley to help with the completion of Caulfield Park.
- \*3.6 It is recommended to contract with ABM for Facility Services Management at a yearly cost of \$102,936 and a monthly cost of \$3,500 beginning July 1, 2016 for a three year term concluding June 30, 2019. Monthly management fees include:
  - Provide support for the Preventive Maintenance, maintenance task and frequencies and follow up.
  - Maintain a work order system that will be used in requesting maintenance work and services, document cost and maintain work history.
  - Provide consultation and technical advice re: a “Critical Spares Inventory”.
  - Recommend annually or as needed the need for replacement of Capital Equipment.
  - Recommend changes in existing equipment, or measures to extend its useful life or performance.
  - Recommend continued use of existing vendors as necessary or on fiscally sound changes
  - Offer savings to the district with the use of their national purchasing programs
  - Establish Key Performance indicators and metrics

Jim Walls, Custodial Branch Manager and Ed Knotek, Custodial District Manager

**Standardization of the custodial and grounds programs.**

- Custodial supplies and high productivity equipment utilizing ABM Purchasing programs

- Establish schedules, routes and grounds routine of each school building and effective utilization of personnel
- Provide and maintain training equipment, videos, literature, daily work schedules, project schedules, and training manuals
- Set up and utilization of **Quality Management System, (QMS)** for inspections of the Custodial and Grounds Services.

Jhusara Angulo, Safety Manager

- Provide Safety Resources and training
- Safety Inspections of Schools

- \*3.7 It is recommended to approve the following Category 1 e-rate bid for the 2016-2017 school year pending e-rate funding acceptance.
- a. Sprint for voice plans at a pre-Erate yearly cost of \$4,668.66 (\$2,801.20 after an approximate 40% reimbursement).
- \*3.8 Approval is recommended to approve the following Category 2 e-rate applications for 2016-2017 school year pending e-rate application approval. Note: Items purchased under e-rate category 2 are items that are scheduled for replacement but can be obtained with a discount through the e-rate program.
- a. CDWG for wireless products and services at a pre-Erate cost of \$27,840.00 (\$11,136.00 after an approximate 60% reimbursement).
  - b. CDWG for switches at a pre-Erate total cost of \$6,200.00 (\$2,480.00 after an approximate 60% reimbursement).
  - c. SHI International for cabling at a pre-Erate total cost of \$1,409.94 (\$563.98 after an approximate 60% reimbursement).
- \*3.9 It is recommended to approve the Resolution Declaration of Official Intent for Capital Expenditures to be Reimbursed from Subsequent Tax-Exempt Borrowings. Sean Garin of Dinsmore& Shohl LLP will be available for questions.
- \*3.10 It is recommended to accept fees as quoted by UPMC to provide continued administrative services for the District's health plan for the 2016-17 fiscal year at \$57.70 per member per month. Approximately \$207,720 (based on 300 members) per year.
- \*3.11 It is recommended to renew stop loss coverage as quoted by UPMC Health Benefits, Inc. for renewal for the 2016-17 fiscal year. Approximately \$224,050 per year.
- \*3.12 It is recommended to accept the UPMC Cobra Advantage renewal fee quotation for the 2016-17 fiscal year.

- \*3.13 It is recommended to accept the UPMC Vision Advantage quote to provide administrative services for District's vision plan for the 2016-17 fiscal year at \$1.00 per member per month. Approximately \$3,600 per year.
- \*3.14 It is recommended to accept the UPMC Dental Advantage quote to provide administrative services for the District's dental plan for the 2016- 17 fiscal year at \$3.25 per member per month. Approximately \$11,700 per year.
- \*3.15 It is recommended to adopt the resolution 04212016 regarding Formal Action Constituting a Debt Ordinance Under The Local Government Unit Debt Act.
- \*3.16 It is recommended to approve the final 2014-15 audit as presented on April 28, 2016.
- \*3.17 It is recommended to accept the proposal for grades 6-12 summer school at a rate of \$100 per full credit course and \$50 for half credit course

#### **4. PERSONNEL COMMITTEE**

- \*4.1 It is recommended to approve a Blackhawk Employee's request for leave beginning the 2016-2017 school year until on or about November 1, 2016.
- \*4.2 It is recommended to approve the furloughs as recommended by the superintendent in the areas of:
  - a. Foreign Language
  - b. Business Education
  - c. Family Consumer Science
  - d. Primary
  - e. Elementary education
  - f. Custodial
- \*4.3 It is recommended to approve the furloughs of supplemental personnel as recommended by the superintendent:
  - a. Athletic coaches
  - b. Department chairs in physical education, special education, business education
  - c. Building level computer technicians
  - d. Assistant yearbook advisor
- \*4.4 It is recommended to terminate employee H for cause.
- \*4.5 It is recommended to accept the resignation of Tracy Zoppelt as secretary of Patterson Primary School effective May 29, 2016.
- \*4.6 It is recommended to approve the following seasonal grass-cutting work at a rate of \$9.00 per hour:
  - a. Brian Farkas

b. Dante Parente

\*4.7 It is recommended to approve the following for summer custodial work at a rate of \$9.00 per hour:

- a. Jessica Bucci (pending clearances)
- b. Emily Davis (pending clearances)
- c. Shelley Horton (cafeteria employee)
- d. Kathi Young (cafeteria employee)
- e. Renee Hupp (paraprofessional)
- f. Sharon LeBlanc (cafeteria employee)
- g. Geri Carver (paraprofessional)
- h. Marilyn Zoretich (cafeteria)
- i. Matt Mooney (sub-custodian)
- j. Ricky Hemphill (sub-custodian)
- k. Tabitha Markusic (sub-custodian)
- l. Erin Lokey (sub-custodian)

\*4.8 It is recommended to employ \_\_\_\_\_ as Blackhawk High School Assistant Principal beginning July 1, 2016 at a rate of \$\_\_\_\_\_.

\*4.9 It is recommended to employ \_\_\_\_\_ as Blackhawk School District Athletic Director beginning July 1, 2016 at a rate of \$\_\_\_\_\_.

## **5. EDUCATION COMMITTEE**

- \*5.1 It is recommended to approve the following field trips: (Exhibit)
- a. Flyfishing Club (20), Rob Puskas, Neshannock Creek Flyfishing, weekend in April or May pending weather (no expense)
  - b. Sixth, Seventh and Eighth Grade (600), Amy Anderson, Brady's Run Water Walk, Brady's Run, May 17, 2016 (\$300 expenses budgeted).
  - c. Fourth Grade, Mindy Furda, Wetlands: Independence Marsh, Hopewell, May 16, 25, 26, 27, 2016 (\$620 expenses budgeted).
  - d. Fourth Grade, Mindy Furda, Heinz History Center, Pittsburgh, May 5, 2016 (funded by PTO).
  - e. Foreign Language Students (200), Ryan Ricciardi, Foreign Language Baseball Day, PNC Park, May 20, 2016 (expenses collected by students).
  - f. BHS Orchestra (18), Nate Goodrich, BHS Orchestra Recruiting Assembly, BIS, May 18, 2016 (expenses budgeted).
  - g. Accounting I & II (30), Kelli Ambler, Geneva Accounting Competition, Geneva College, April 29, 2016 (\$135 expenses budgeted).
  - h. Reading Enrichment Group (10), Meredith Oliver, Battle of the Books, BVIU, May 3, 2016 (no expense)
  - i. Special Education (40), Korin McMillen, Beaver County Special Olympics, Geneva College, May 12, 2016 (\$350 expenses budgeted).

- \*5.2 It is recommended to require Keystone Test participation and mastery for all graduating students in 2017.
- \*5.3 It is recommended to approve the following student teachers:
  - a. Cameron Grosh (Geneva), with Jason Farone.
  - b. Karis Bowman (Geneva), with Melody Woodward
- \*5.4 It is recommended to approve an Extended Day Program to assist existing Title I students at Northwestern Primary School. Expenses are covered by the Title I Program. Anticipated start date is April 21, 2016 ending May 31, 2016.

## **6. BUILDINGS AND GROUNDS/REAL ESTATE**

- \*6.1 It is recommended to accept Professional Service Industries, Inc. (PSI) proposals for Asbestos & Hazardous Materials Survey, Abatement Design Services, and Asbestos Abatement Air Monitoring Services for Northwestern Primary at a cost of \$4110 without monitoring. Supervision of the abatement work, monitoring of the air quality during and clearance of the air quality after abatement is complete is performed on a per diem basis at \$385/day. The number of days needed to perform the abatement will be able to be estimated once the amounts and locations of asbestos are determined after the survey and documentation phase. At that time there will be a more accurate estimation of the length of time needed for abatement and the cost for supervision and air monitoring.
- \*6.2 It is recommended to contract with PSI to do testing for the comfort parameters (Carbon dioxide, temperature, carbon monoxide and relative humidity); airborne microbiologicals (bioaerosols & culturable molds; total volatile organic compounds (TVOCS); formaldehyde; and airborne particulates in an estimated 5 locations throughout the Northwestern facility at a total estimated project cost of \$4,215.
- \*6.3 It is recommended to award proposal for boundary and topographic survey services (land survey and site plan) for Northwestern Primary to Wallace Pancher Group and AES Surveying and Land Planning Inc for an amount of \$10,500.
- \*6.4 It is recommended to adopt a new contract for usage by Champion Life Church at a rate of \$500 per week for auditorium, \$100 for classrooms for Christian education and \$42 per hour for one custodian. (exhibit)

## **7. ATHLETICS COMMITTEE**

- \*7.1 It is recommended to approve the Athletic Department Activity Report for March.
- \*7.2 It is recommended to approve and recognize a Citizens Advisory Committee to be called the Blackhawk Activities and Athletics Committee for the purposes of

raising public support and awareness regarding the District's need for a new football stadium. The group is responsible for the following:

- a. Facilitating communication between the District and parties interested in sponsorship and/or donations.
  - b. Updating the Board on its activities at every monthly work session.
  - c. Encouraging support for a brick buying fundraising program, a naming rights sponsorship initiative, with the understanding that there are no Board or engineer approved designs for the stadium at this time, and general donations to help build the stadium.
  - d. It is expressly understood by the Board and all committee members that no member of this Committee can bind the District to any agreement or promise, that any sponsorship or donation requires Board approval, and that this Committee cannot accept any money on behalf of the District.
- \*7.3 It is recommended to approve the appointment of Tom Petti as Chairman of the Blackhawk Activities and Athletics Committee, Beth Schiemer and Vicki Javens as Vice Co-Chairwoman, and the following individuals as members: Ryan Moore, Ryan Wissner, Paul Heckathorn, Chaz Januzzi, James Troup, Brooke McGee, Steve Dillon, Rodney Thompson, Kathy Dilinardo, and Jay Fedisin.
- \*7.4 It is recommended to approve the Business Manager to establish a dedicated bank account solely for depositing stadium donations and sponsorship funds.
- \*7.5 It is recommended to approve the Business Manager and Solicitor to take all necessary steps to facilitate the acquisition of donations and sponsorships. All agreements and donations will require formal Board action before acceptance and approval.
- \*7.6 It is recommended to enter into a contract with Varsity News Network at a cost of \$1200 (VNN).
- \*7.7 It is recommended to approve the request of Adoption PA to rent the high school gym on Sunday, October 2, 2016 for a Cheer Competition/Fundraiser.
- 7.8 Informational Item: The Varsity Track Team participated in the Beaver County Track and Field Championships on Saturday, April 16, 2016, at Riverside High School. Congratulations to the following athletes.
- a. 400-Meter Dash – 2nd Place Michael Saviliski
  - b. 3200-Meter – 5th Place – Jacob Szydel
  - c. 110-Meter Hurdles – 4th Place – CJ Burawa
  - d. 300-Meter Hurdles – 2nd Place – CJ Burawa; 6th Place – Danny Savilisky
  - e. 400-Meter Relay – 6th Place – Blackhawk
  - f. 1600-Meter Relay – 2nd Place - Blackhawk
  - g. 3200-Meter Relay – 4th Place – Blackhawk
  - h. Long Jump – 6th Place – Ken Gawley

- i. Shot Put – 4th Place – Alex Desmond
  - j. Javelin – 4th Place – Aaron Villarreal: 6th Place – Brandon Butcher
  - k. Team Standing – Blackhawk - 4th Place out of 13 Teams
  - l. 100-Meter Dash – 2nd Place – Morgan Bartoles
  - m. 200-Meter Dash – 3rd Place – Morgan Bartoles
  - n. 400-Meter Dash – 3rd Place – Alondra Gonzalez
  - o. 100-Meter Hurdles – 6th Place – Abby Bender
  - p. 400-Meter Relay – 2nd Place – Blackhawk
  - q. 1600-Meter Relay – 3rd Place – Blackhawk
  - r. Triple Jump – 2nd Place – Mariah Evans
  - s. Long Jump – 6th Place – Britney Adrian
  - t. High Jump – 5th Place – Natalie Fry
  - u. Discus – 5th Place – Braxton Feezle
  - v. Shot Put – 5th Place – Braxton Feezle
  - w. Team Standing – Blackhawk – 4th Place out of 13 Teams
- 7.9 Congratulations to Michael Savilisky for breaking the school record for the 400-meter dash. Old Record – 51.9. New Record 51.5.
- 7.10 The following students will be competing in the 55th Annual Beaver County Distinguished Young Woman Scholarship Program at Beaver High School on April 30, 2016 at 7:00 pm:
- a. Artemis D’Amico
  - b. Maci Egger
  - c. Natalie Fry
  - d. Olivia Cummings
  - e. Juli Thomas
  - f. Julianna Capo
- 7.11 Blackhawk’s Jacob Belcastro and Nate Heidengren (BCCS) have advanced to the WPIAL Tennis Doubles Championship on Monday, April 26th, 2016.
- 7.12 Congratulations to Mariah Evans! Mariah will be attending Carlow College in the fall. In addition to academics Mariah will be playing on the women’s basketball team.
- 7.13 Congratulations to Ryan Cerbus! Ryan will be attending Washington & Jefferson College in the fall. In addition to academics Ryan will be playing on the men’s soccer team.
- 7.14 Congratulations go out to the Middle School Hockey Team for an outstanding season. The team finished second in the middle school playoffs, losing in overtime in the championship game. The team finished with 16 wins 2 losses and 2 ties.

## **8. ADMINISTRATIVE LIAISON**



8.1 Informational Item: Report by Dr. Kerber

**9. TRANSPORTATION COMMITTEE**

No Report

**10. FOOD SERVICE COMMITTEE**

No Report

**11. NEGOTIATIONS COMMITTEE**

No Report

**12. POLICY COMMITTEE**

No Report

**13. BOARD/STAFF ENRICHMENT**

\*13.1 It is recommended for the following conferences:

- a. Scott Nelson, Safe Schools and Healthy Children, Wilkes-Barre, May 9, 2016, (\$440 expenses budgeted).
- b. Christy Desselle, How SLP's can Best Serve Students with Specific Reading Disorders, BVIU, May 17, 2016 (no expense).
- c. Leah Lindemann, PSLA Conference, Hershey, May 12-14, 2016 (\$855)
- d. Marianne LeDonne, PA Association Federal Program Coordinators, Seven Springs, May 1-4, 2016, (\$526 expenses budgeted).
- e. Janice Robinson, OPT Cyber Conference, Seneca Valley High School, May 3, 2016 (no expense).

**14. BEAVER COUNTY CAREER & TECHNOLOGY**

No Report

**15. PSBA LEGISLATIVE COMMITTEE**

No Report

**16. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS**

No Report

**ADDITIONAL BUSINESS**

- A. Visitors
- B. Administration

- C. Student Representative
- D. Solicitor
- E. School Directors
- F. Next Meeting—May 12, 2016 Blackhawk High School Library, 7:30PM.
- G. Adjournment
- H. Executive Session, if needed.